



# FARM TO SCHOOL

Central Coast, CA

## HOW TO GET YOUR SCHOOL DISTRICT STARTED WITH FARM TO SCHOOL

  	<p style="text-align: center;"><b><u>Make a Plan</u></b></p> <p>Look at your menus</p> <ul style="list-style-type: none"> <li>• where would you like to add local foods</li> <li>• where are items that you can swap for local foods (i.e. where do you want to boost flavor &amp; freshness).</li> </ul> <p>Analyze your budget</p> <ul style="list-style-type: none"> <li>• assess how many micropurchases you can afford.</li> </ul> <p>Assess how much labor you have to help with prep.</p>	 	<p style="text-align: center;"><b><u>Contact Farm to School CC</u></b></p> <p>Email: <a href="mailto:claire@slowmoneyslo.org">claire@slowmoneyslo.org</a></p> <p>Fill out the Farm to School Matching form</p> <ul style="list-style-type: none"> <li>• Have details ready such as: what crops you are interested in, what your kitchen facilities are, where are delivery locations in your district, etc.</li> </ul>
	<p style="text-align: center;"><b><u>Know Your Vendor</u></b></p> <p>Once FTSCC introduces you to farmers, ask for a FTS meeting or phone call.</p> <ul style="list-style-type: none"> <li>• Get to know them -       <ul style="list-style-type: none"> <li>◦ what they grow</li> <li>◦ what FTS activities they'd like to participate in</li> <li>◦ whether they prefer email or phone calls</li> <li>◦ What lead time they need for orders, etc.</li> </ul> </li> </ul>	 	<p style="text-align: center;"><b><u>Use the Resources</u></b></p> <p>FTSCC has compiled:</p> <ul style="list-style-type: none"> <li>• farmer paperwork including W9s, Farmer of the Month Posters, growing calendars, posters for your cafeterias, etc.</li> </ul> <p>Get to know the resources FTSCC will share with you to understand who is growing what, and when items will be available.</p>
 	<p style="text-align: center;"><b><u>Place Your Orders</u></b></p> <p>Be as clear and detailed as possible in your orders!</p> <p>Include:</p> <ul style="list-style-type: none"> <li>• quantity, delivery location(s), delivery times, information required on invoices, <b>contact &amp; address where invoices need to be delivered.</b></li> </ul>	 	<p style="text-align: center;"><b><u>Best Practices</u></b></p> <p>Be flexible, communicative, and patient! Local farmers are professionals at growing food, but appreciate reminders regarding:</p> <ul style="list-style-type: none"> <li>• delivery sizes, invoices, or product details (i.e. whole head lettuce vs. mixed loose leaf greens)</li> </ul>
	<p style="text-align: center;"><b><u>Tips for Orders</u></b></p> <p>Ask farmers about:</p> <ul style="list-style-type: none"> <li>• bulk pricing</li> <li>• pricing for 'seconds' or B quality items that you can integrate into recipes.</li> </ul>		<p style="text-align: center;"><b><u>Use FTSCC!</u></b></p> <p>FTSCC is always available for support! Whether you need help:</p> <ul style="list-style-type: none"> <li>• getting a hold of a farmer</li> <li>• understanding when items are in season</li> <li>• more product, etc.</li> </ul>